

**MARION CAMPUS: SUPPORTING IMPROVEMENTS FOR A PRE-ENGINEERED GREENHOUSE  
IVY TECH COMMUNITY COLLEGE**

**Jan-18**

*The following 'Notice to Bidders' is to be published in legal notices on Thursday January 11<sup>th</sup> and Thursday January 18<sup>th</sup> in The Star Press (Muncie), and the Chronicle Tribune (Marion).*

**NOTICE TO BIDDERS**

Notice is hereby given that **Ivy Tech Community College - East Central Region**, will receive sealed bids for the project: **Marion Campus: Supporting Improvements for a Pre-engineered Greenhouse**, 261 S. Commerce Dr., Marion, Indiana 46953.

Bids are due by 2:00 PM EST on Thursday February 1, 2018 to be dropped in room 164/165 (Community Room) in the Marion Campus Building, 261 S. Commerce Dr., Marion, Indiana 46953. Bids will be publicly opened and read aloud at 2:00 PM.

A mandatory pre-bid conference will be held on Thursday January 18, 2018 at 10:00 AM at the site located at 261 S. Commerce Drive, Marion, Indiana 46953. In the event of low attendance at the pre-bid conference, the Owner reserves the right to waive the mandatory status of the conference.

Bid Documents may be purchased from **Eastern Engineering**, 2810 N. Wheeling Ave., Muncie, IN 47304; phone 765-284-3119; Hrs. M-F 8 AM-5 PM, or may be previewed and ordered via Eastern's online plan room at <http://distribution.easternengineering.com>.

Successful bids of \$35,000 and above shall be required to comply with the terms of the State Board of Trustees Resolution No. 2017-4 regarding Apprenticeship Training Programs. This includes sub-bids that exceed \$35,000.

Bids must be submitted on State Board of Accounts Form 96 and in full accordance with the Instructions to Bidders and Additional Bidding Requirements (Sections 000210 and 000400 of the Project Manual). Required documents to be submitted with the bid include:

1. Form 96
2. Financial statement
3. Supplement to Bid Form 96
4. Bid Bond in the amount of ten percent (10%) of the Base Bid.
5. Statement of how the contractor will comply with Resolution 2017-4, from the Bidder and all proposed subcontractors. Bidders shall fully inform themselves of the terms and conditions of Ivy Tech Community College State Trustee Resolution 2017-4 regarding the use of apprentices, reprinted in the Project Manual and posted on the project page on Eastern Engineering's online plan room.
6. Apprenticeship Documentation: *(May be submitted within 24 hours after bid opening)*
  - a. List of all trades involved on the project.
  - b. US Dept. of Labor certificate of registration.
  - c. Letter of good standing from apprenticeship training organization.
  - d. Apprenticeship enrollment documentation for last 3 years.

The successful Bidder shall be required to submit the following items:

- A. Within 24 hours following the bids due date:

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- 1) List of all subcontractors and materials to be used on the project.
- 2) Apprenticeship documentation (enumerated above).

B. Within 7 days following the bids due date:

- 1) Schedule of Values
- 2) Performance and Payment Bonds for one hundred percent (100%) of the contract amount
- 3) Certificates of Insurance
- 4) Substance Abuse Policy

All enumerated items above must be furnished by the Contractor prior to execution of the Contract and within the stated time frame. Failure to do so may result in forfeiture of the Bidder's Bid Security.

Tax Exempt: Indiana State Gross Retail and Use Tax shall not be included in the Bid Price due to Ivy Tech's tax exempt status. This provision shall apply both to transactions between Ivy Tech and the Prime Contractor, the Prime Contractor and any Subcontractors, and to transactions between the material suppliers and the Prime Contractor.

State statute I.C. 5-16-7.1 has replaced the Common Construction Wage law. A summary of the statute is included in the Project Manual.

Work will be done in conjunction and concurrent with existing site and building use. The successful bidder will be required to furnish insurance covering Workmen's Compensation, Public Liability and Property Damage and any other which may be required, before the contract can be executed.

Please direct all questions to GEA Architects, 765-289-9155.

Alex Huskey, Chancellor - East Central Region  
Ivy Tech Community College of Indiana